

**Wiltshire Council**

**Health and Wellbeing Board**

**25 September 2014**

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**Subject: Re-commissioning Children's Community Health Services**

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**Executive Summary**

This paper sets out the work undertaken since May to jointly re-commission a range of children's community health services under a single contract. The work involves the CCG, the Council and NHS England as all three organisations have some responsibility for commissioning different elements of children's community health services.

**Proposal(s)**

It is recommended that the Board notes the progress being made on the project and the extensive consultation and engagement with parent carers, children and young people and other stakeholders which will inform the future delivery of children's community health services in Wiltshire.

**Reason for Proposal**

This is a key joint commissioning project that aims to improve the health and wellbeing of Wiltshire's children and young people. Regular updates will be provided to the Board.

**Julia Cramp**

**Associate Director (joint with CCG) - Commissioning, Performance and School Effectiveness**

**Health and Wellbeing Board**

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**Purpose of Report**

1. Children's community health services in Wiltshire are currently being jointly re-commissioned so that there is a single contract for these services with a clear vision for improving children and young people's health and wellbeing. A single contract should lead to more equitable support across the county, easier access to services and the potential for improved joint work with GPs, Wiltshire Council and other partners to improve health outcomes.

2. This report provides an update on the project progress to date.

**Background**

3. There are a wide range of children's community health services and in Wiltshire we currently have five providers – Great Western Hospital, Sirona, Salisbury District Hospital, the Royal United Hospital and Swindon Borough Council. The following services are currently commissioned by Wiltshire CCG, NHS England and Wiltshire Council:

Child Health Information Service  
Paediatric Therapy Service – Occupational Therapy and Physiotherapy  
Speech and Language Therapy  
Children's Community Nursing Service  
Children's Continuing Care Team  
Children's Learning Disability Nursing  
Training & Development Nurses  
Community Paediatrics – Including Designated Doctor for Wiltshire  
Community Paediatric Audiology  
Health Visiting Service and related screening programme  
Family Nurse Partnership  
School Nursing and National Child measurement programme  
Schools Immunisation programme  
Safeguarding Named Nurses  
LAC service (including LAC Designated Nurse)  
Portage (Salisbury area only)

4. An over-arching service specification will be developed to set out how each specific service, under the umbrella of a Wiltshire Community Child Health Service, will work alongside services for children and young people that are either directly provided or commissioned by the Council. This will avoid any

## Agenda Item 6A

duplication or lack of clarity in pathways to provide the right help and support for children and young people.

### **Project progress**

5. The project commenced in May 2014 with the appointment of a Project Manager who reports through the joint Council/CCG children's commissioning lead, to a project steering group. The Steering Group is chaired by the Council's Director for Children's Services with the CCG's Director of Quality and Patient Safety as vice chair.

The project has started with an initial communication and engagement phase in May 2014 with notice being given to providers for the new contract to be in place by January 2016.

#### **a) Procurement process**

- A project plan has been developed setting out key milestones. The broad timetable for the procurement process will be shared with interested providers at a market engagement event in October.
- Links have been made with neighbouring commissioners in B&NES and Bristol who are re-commissioning their children's community health services within a similar time frame.
- A project business group has been established with key leads identified for HR, IT, Estates, Finance and contracts.
- Existing providers have been asked to provide service activity and workforce information.

#### **b) Communication & engagement**

- An initial stakeholder event entitled 'Setting the Scene' was held on 1 July 2014 at which a wide range of stakeholders, including parent carers were represented. About 60 people attended.
- A Communication and Engagement Plan has been developed alongside a plan of engagement activity (Appendix 1).
- A Stakeholder Reference Group with representatives from specific professional groups; relevant Community/Voluntary Organisations along with parent/carer representatives meets monthly to oversee the communications process.
- A series of topic focused engagement workshops are planned for September and October.
- A consultation event at which the proposed over-arching service model will be presented is planned for November.
- The Wiltshire Parent Carer Council will carry out a Wiltshire wide parent/carer engagement process in September/October
- On Line surveys for parents/carers, professionals and children and young people are planned for September.

**c) Service specifications**

- Current service specifications have been collated and some areas where change may be needed have been identified.
- Work has commenced on the development of an initial draft of an over-arching Community Child Health Service model with key principles and outcomes.

**6. Key issues and risks**

This is a large, complex re-commissioning project. A risk log has been commenced and is updated monthly with progress reports to the project steering group.

**7. Conclusion**

The aim of this joint commissioning project is to continue to improve the health and wellbeing of Wiltshire's children and young people. Further updates will be provided to the Health and Wellbeing Board on a regular basis.

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Phone: 01225 718221

Date 25 September 2014

**Background Papers**

Published documents:

The following unpublished documents have been relied on in the preparation of this report:

None

**Appendix 1**

**Plan and Record of Engagement Activity**

We aim to carry out participation and engagement activity that will:

- Engage all relevant stakeholders in the re-commissioning of child health services
- Ensure plans reflect local needs
- Identify key stakeholders who can support the review and future implementation and build relationships for successful plans
- Meet the statutory duty to engage under Section 242 of NHS Act 2006
- Meet the requirements of equality legislation and the Equality and Human Rights Commission

<b>Wiltshire Community Child Health Service Stakeholder Engagement Plan</b>			
Key Priority 1 :Establish Vision, principles and outcomes of the overall service			
Action	Delivery Deadline	Action by	Action Completed
Map recent participation work with parent carers and children and young related to community children’s health services and summarise views	End May 14	ST	June 2014
Develop consultation briefing presentation for use with existing groups	June	DH /JC	June 2014
Meet with clinical leads in existing providers to clarify current service provision and issues	June	DH	End June 2014

Agenda Item 6A

Meet with Wiltshire Parent Carer Council to agree methods of further engagement and consultation	June	DH	June 2014												
Set out children and young people engagement process and plan with the Council's Voice & Influence Team	June	DH	May 2014												
Establish the Stakeholder Reference Group and begin to develop over-arching principles and outcomes	End June	DH	June 2104												
Meetings of the Stakeholder Reference Group	June – December	DH													
Initial stakeholder event to : <ul style="list-style-type: none"> <li>Set out vision for services</li> <li>Identify commissioning gaps and opportunities for each service element</li> </ul>	1 July 2014	DH/JC/TT													
Engagement with children and young people in a variety of groups and settings ( Voice and Influence Team)	June – October	VW													
Series of topic focused stakeholder meetings :	Sept – November	DH/TT													
<table border="1"> <thead> <tr> <th>Date</th> <th>Time</th> <th>Topic</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>Tuesday 9<sup>th</sup> September</td> <td>1330 – 1630</td> <td>Paediatric therapies ( OT/physio/ SLT)</td> <td>Devizes Sport Club Devizes</td> </tr> <tr> <td>Wednesday 24<sup>th</sup> September</td> <td>0930 - 1230</td> <td>Community Nursing/palliative care/ continuing care/training &amp; development nurses</td> <td>Devizes Sport Club Devizes</td> </tr> </tbody> </table>				Date	Time	Topic	Venue	Tuesday 9 <sup>th</sup> September	1330 – 1630	Paediatric therapies ( OT/physio/ SLT)	Devizes Sport Club Devizes	Wednesday 24 <sup>th</sup> September	0930 - 1230	Community Nursing/palliative care/ continuing care/training & development nurses	Devizes Sport Club Devizes
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Agenda Item 6A

Tuesday 7 <sup>th</sup> October	1330 - 1630	Safeguarding and Looked After Children health support/nurses	Devizes Bowls Club Devizes			
Thursday October 23 <sup>rd</sup>	0930 - 1230	Health Visiting/ School Nursing/ School aged Immunisation/ Child Health Information System/Family Nurse Partnership	Devizes Sport Club Devizes			
Tuesday 28 <sup>th</sup> October	0930 - 1230	Community Paediatrics/audiology/portage	Devizes Sport Club Devizes			
Meet with 3 GP Exec Groups to share the vision, further develop over-arching principles & outcomes				June/July/August	DH/JC	
Stakeholder events to consult on proposed model principles and outcomes				11 <sup>th</sup> November 18 <sup>th</sup> November	DH/TT	
Work with Wiltshire Parent Carer Council to carry out Wiltshire-wide focus groups				Sept - November 2014	DH/SH	
Press release with information about project and consultation process				September	TT	
Information to Council Members /Health & Scrutiny Committee				TBC	TT	
Press release to advertise on line surveys				September	TT	
Meeting with neighbouring commissioners				September	DH/JC	
On line survey for general public: Parent/carers/ professionals; children and young people - link widely circulated via partner organisations including Wiltshire Parent Carer Council and Wiltshire Children and Families Voluntary Sector Forum				Sept - November	DH/TT	

Agenda Item 6A

Key Priority 2 : Agree detailed service outlines for each service element			
Meet with service providers to clarify existing service delivery	End June	DH	End June
Update all specifications to form part of new service and agree with Stakeholder Reference Group	November	DH	
Develop over-arching service specification and agree with Stakeholder Reference Group	November	DH	
Carry out consultation with wider stakeholder group on draft model	November – January	DH	
Key Priority 3: Identifying new service provider(s)			
Establish ways of involving key stakeholders in bid evaluation process	November	DH	
Identify evaluators	November	Steering group	